

1 **CAYUCOS GARDEN CLUB**
2 **BY-LAWS**

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4 **ARTICLE I**

5 **Name and Objectives**

6 This club, a non profit, unincorporated organization, shall be called The Cayucos Garden Club. The
7 purpose of this club shall be to further an interest in growing and arranging plants; to serve the
8 general community; to assist with the development of projects of conservation of natural resources,
9 and to encourage civic beautification.

10 **ARTICLE II**

11 **Members**

- 12 1. Any person generally interested in the purpose of this club is eligible to become a member.
13 In June 2008, The Cayucos Garden Club became a member of California Garden Clubs, Inc.
14 (CGCI) and a member of The Montana de' Oro Garden Club District.

15 **ARTICLE III**

16 **Dues**

- 17 1. Annual dues shall be \$20.00 per member; due to the club treasurer at the May meeting.

18 **ARTICLE IV**

19 **Meetings**

- 20 1. Regular meetings of The Cayucos Garden Club shall be held the third Wednesday of each
21 month of the fiscal year from September through May; with June, July and August being
22 dark, unless special meetings are called by the president. One third of the membership
23 shall constitute a quorum.
24 2. Election of officers will be held at the April meeting. Officers shall assume their duties
25 after installation at the May meeting.
26 3. Executive board meetings will be held at the discretion of the president.

27 **ARTICLE V**

28 **Officers and Duties**

- 29 1. The elected officers of the club shall be: President, Vice-President, Secretary and
30 Treasurer all of whom shall be elected to a two year term. The past president shall serve
31 as parliamentarian.
32 2. The president shall preside at all meetings of the club and the executive board. He or she
33 shall appoint chairmen of standing and special committees, and shall, exofficio, be a member
34 of all committees with the exception of the nominating committee.
35 3. The vice-president shall perform the duties of the president in case of absence.
36 4. The secretary shall record the minutes of all regular and special meetings of the club, as
37 well as executive board meetings, and perform such other duties as may be designated by
38 the executive board.
39 5. The treasurer shall receive all monies of the club from the club chairpersons and officers,
40 shall pay all bills approved by the club, and shall deposit all monies in the name of The
41 Cayucos Garden Club. The treasurer shall present a financial report at regular meetings.
42 6. The parliamentarian shall keep the by-laws and standing rules up to date and shall instruct
43 the nominating committee in their duties.

44 **ARTICLE VI**

45 **Election of Officers**

- 46 1. The nominating committee shall consist of three members from the general membership, to
47 be decided upon at the February meeting, and the parliamentarian. This committee, with
48 the guidance of the parliamentarian, shall report a slate of candidates to be voted upon at
49 the April meeting.
50 2. If more than one candidate is nominated for office, votes shall be by ballot. A majority
51 shall elect.
52 3. Installation shall be held during the May meeting.
53 4. The retiring president shall serve as installing officer or have the privilege of selecting an
54 installing officer.
55 5. The executive board shall fill vacancies of any office for an unexpired term.

56 **ARTICLE VII**

57 **Executive Board**

- 58 1. The executive board shall consist of the elected officers and the parliamentarian.
59 2. It is the responsibility of the executive board to manage the affairs of the club.

60 **ARTICLE VIII**

61 **Amendments**

- 62 1. Any proposed amendment to these by-laws shall be submitted in writing at any regular
63 meeting or special meeting of the club. Such proposed amendment shall be signed by three
64 members in good standing and shall be read at the meeting by the secretary.
65 2. The proposed amendment must be submitted in writing to all members of the club at least
66 thirty days prior to the voting date.
67 3. Amendments to the by-laws shall be by vote of two thirds of the members present and
68 voting.
69 4. Authority: Robert's Rules of Order, Revised, shall govern in all cases where applicable.

70 **ARTICLE IX**

71 **□ □ Amendment to the By-laws**

72 **Requirement to be exempt as an Organization described in section 501(c)(3) of the**
73 **Internal Revenue Code**

74 **Section 1.** Said organization is organized exclusively for charitable, educational, or scientific
75 purposes, including, for such purposes, the making of distributions to organizations that qualify
76 under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future
77 federal tax code.

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79 **Section 2.** No part of the net earnings of the organization shall inure to the benefit of, or be
80 distributable to its members, trustees, officers or other private persons, except that the
81 organization shall be authorized and empowered to pay reasonable compensation for services
82 rendered and to make payments and distributions in furtherance of the purposes set forth in the
83 purpose clause hereof.

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87 **Section 3.** No substantial part of the activities of the organization shall be the carrying on of
88 propoganda, or otherwise attempting to influence legislation, and the organization shall not

89 participate in, or intervene in (including the publishing or distribution of statements) any political
90 campaign on behalf of or in opposition to any candidate for public office.

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92 **Section 4.** Notwithstanding any other provision of these articles, the organization shall not carry
93 on any other activities not permitted to be carried on (a) by an organization exempt from federal
94 income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of
95 any future federal tax code, or (b) by an organization, contributions to which are deductible under
96 section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal
97 tax code.

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99 **Section 5.** Upon the dissolution of the organization, assets shall be distributed for one or more
100 exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the
101 corresponding section of any future federal tax code, or shall be distributed to the federal
102 government, or to a state or local government, for a public purpose. Any such assets not so
103 disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the
104 principal office of the organization is then located, exclusively for such purposes or to such
105 organization or organizations, as said Court shall determine, which are organized and operated
106 exclusively for such purposes.

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